

DAHLFELTCONSULTING

CONSULTANT CV WITHIN QA & CLINICAL

Name Anja Toft Enderslev
Nationality Danish
Gender Female
Domicile Denmark

CONTACT INFORMATION

Torben Dahlfelt | CEO & owner
+ 45 3170 0881
torben@dahlfeltconsulting.com
www.DahlfeltConsulting.com

ANJA TOFT ENDERSLEV - CURRICULUM VITAE

PERSONAL LETTER

9 years of experience within Clinical Research and QA tasks.

When graduating as a nurse, Anjas's specialty and interest was immediately focused on patients included in clinical projects (within Hematology). After working a year as a nurse, she started the Clinical Research department within hematology (as research nurse) at Copenhagen University Hospital. Focus was on clinical research, clinical development and handling of laboratory samples and devices.

This experience led Anja to work as CRA within hematology and cardiology, where preparation and completion of national and international inspections and audits was a major part of her position/tasks, as well as she was the organizer and host of international investigator meetings etc.

Her love for all children led Anja away from the medical industry for some years, which was a necessary "road" for her to take to establish, that she has this profound interest to be a part of the development of clinical products, which leads her to start up again – now as a colleague at Dahlfelt Consulting.

STRENGTHS

- ❖ Disciplined
- ❖ Team player
- ❖ Self-driven
- ❖ Communicator
- ❖ Highly motivated
- ❖ Positive
- ❖ Responsible

EXPERTISE

- ❖ Anja is highly skilled within various QA areas, such as SOP, NC, CAPA, CR and besides this, she has been working as CRA in Clinical Areas and Trials.

IT SKILLS

Anja is highly proficient within IT – whether it is within communication, reporting, presentation material, webdesign etc.

Experienced user in the following systems:

- ❖ Microsoft Office package
- ❖ Wordpress
- ❖ Journal Digital

EDUCATION AND DEGREES

2018	ICI Stress Coach Training (Level 3)
2018	ICI Neurocoach Training (Level 3)
2017	ICI Coach Training (Level 1+2)
2016	Web designer in Wordpress, Jensen's Kurser
1996 – 1999	Bachelor of science in nursing, Herlev Sygeplejeskole
1991 – 1993	Business School, Handelsskolen, Lyngby
1989 – 1991	All-round office training, HORESTA
1988 – 1989	EFG, Business School, Bagsværd

CERTIFICATIONS AND COURSES

2019	ART – Aggression Replacement Training
2014	Basic course for members of the "Danish Cooperation Committee"
2011	TEA / Tests and grades, Tabulex ApS
2011	Implementation of personnel interviews, AMU trainings
2009	Knowledge sharing with Outlook, Dansk Selskabs Rådgivning A/S
2009	Excel 2003 Course, Dansk Selskabs Rådgivning A/S
2008	Writing & Reviewing Clinical Documents
2007	GCP Law and communication (Clinical drug trials in DK)
2006	Course in Effective communication, Rx Communication
2006	The Danish Association of the Pharmaceutical Industry; Diploma exam
2001	Course in presentation and communication technique

LANGUAGE SKILLS

Danish	Written & spoken	Native
English	Written & spoken	Fluent
Swedish		Basic
Norwegian		Basic
Spanish		Basic

PROFESSIONAL BACKGROUND

2023 - Present	Dahlfelt Consulting <u>Senior Consultant Within QA and Clinical Trial and tasks</u> Consultancy tasks within Pharma and medical Device.
2020 – 2023	Børnehuset Siv, Farum <u>Manager</u> Private day care for sick children with low immune system

2019

[Lyngholmskolen, Farum | Inclusion Coordinator](#)

2018

[Lyngholmskolen, Farum | Head of department](#)

2015

[Familie & Evidens Center, Søborg | Head of administration](#)

2012

[New Jersey, USA | Xpat through husband's employment at SAS](#)

2010

[Marie Kruses Skole, Private School | Management secretary](#)

2008

[Schering-Plough A/S | Line Management Assistant for Head of Clinical Operation](#)

- ❖ Instructor/mentor for introduction to new staff in SP's largest international studio
- ❖ Initiator and course leader of the "Schering-Plough Clinical Operation Training Academy" (Educating doctors and nurses throughout the country in Clinical Operation)
- ❖ Selected candidate in SP-DK to participate in a working group to strengthen global work processes in Schering-Plough
- ❖ Administrative support before, during and after inspections and audits
- ❖ Member of the "editorial intranet working group for improving joint editorial communication within SP"

2006

[Schering-Plough A/S | Clinical Research Associate](#)

- ❖ Project assistant/coordinator on large international clinical study (Cardiology)
- ❖ Teaching doctors and nurses at 9 hospitals within clinical research
- ❖ Contact and administrator for relevant national and international authorities
- ❖ Organizer and host of international investigator meetings
- ❖ Training of new employees for the study
- ❖ Member of "The editorial intranet working group for improving joint editorial communication within Schering-Plough"
- ❖ Administrator during preparation of inspections and audits

2001

[Department of Hematology, Uni. Hosp. of Copenhagen \(Riget\) | Research nurse](#)

- ❖ Started Clinical Research Unit in collaboration with 4 doctors
- ❖ Responsible for the recruitment process of employees
- ❖ Communication/information to and follow-up of patients/subjects, and relatives during the trial period

- ❖ Responsible for approx. 13 clinical trials
- ❖ Co-responsible for the unit's other approx. 30 trials
- ❖ Initiation, implementation and completion of the above mentioned trials
- ❖ Responsible for our financial funds

2000

[Department of Hematology, Herlev Hospital | Nurse](#)

- ❖ Daily care of seriously ill cancer patients
- ❖ Focus on patients in clinical trials
- ❖ Contact person / mentor for nursing students
- ❖ Participant in a development group regarding "Nutrition for cancer patients"

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Kålungsvej 45 | DK 3520 Farum
+45 3170 0882 | CVR 43105019