

DAHLFELTCONSULTING

SENIOR CONSULTANT WITHIN IT & PROJECT MANAGEMENT

Name Vera Bernadette Hooglander
Nationality The Netherlands - Excellent Danish language skills
Gender Female
Domicile Denmark

CONTACT INFORMATION

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VERA BERNADETTE HOOGLANDER - CURRICULUM VITAE

PERSONAL LETTER

As a person, Vera has a strong personal drive and an ability to motivate others through her own commitment and enthusiasm. Clear communication and timely information to all stakeholders is crucial for her during the course of a transformation project.

She is straightforward and open in her communication, but considerate about individual or cultural differences. Vera is very much a team player and she show the way by setting a good example.

Vera like working in an international environment with many contacts across the organization. She would like to describe herself as result-oriented, analytical, service-minded and flexible.

STRENGTHS

- ❖ Project Management
- ❖ IT Expert system administration and integration, hereunder ERP Systems, Microsoft D365, BI, E-Commerce, PLM and overall planning tools.
- ❖ Change Management
- ❖ Business Relationship Management
- ❖ Stakeholder Management
- ❖ People Management
- ❖ Facilitation and Coaching
- ❖ Business Analysis
- ❖ ERP (SAP, JDE, Microsoft XAL, Navision)
- ❖ Supply Chain Management
- ❖ GMP-production
- ❖ LEAN

EXPERTISE

Vera has obtained solid experience with Business Relationship Management, IT Project Management and Change Management in the pharmaceutical industry and medical device industry at among others Genmab, Coloplast and UNICEF.

Her education within Business Administration and IT, my PRINCE2 certification and LEAN in theory and practice, gives her a unique background to drive process changes or manage IT projects.

IT SKILLS

- ❖ Microsoft 365
- ❖ Microsoft Project

Many different administrative programs used for project management, time tracking, resource management, cost tracking and more.

Different ERP systems both as user, project leader and program manager:

- ❖ SAP
- ❖ JD Edwards ERP
- ❖ Oracle ERP
- ❖ Microsoft Dynamics 365
- ❖ Navision
- ❖ Concorde XAL
- ❖ Arbitrary legacy systems

In implementation projects - Vendor selection and Project Initiation / Project Management:

- ❖ ERP
- ❖ Warehouse Management
- ❖ Pick-by voice system
- ❖ Advanced planning & forecasting
- ❖ Label Management
- ❖ Calibration (lab equipment)
- ❖ Supply Chain Management
- ❖ CRM
- ❖ Legal Management system
- ❖ Webshop

Vera has successfully implemented many other systems where she has no prior knowledge of the area, but has managed to familiarize herself with complex IT integrations.

EDUCATION AND DEGREES

2004 - 2007	HD in Business Administration (Supply Chain Management), Copenhagen Business School
	Main subjects: LEAN Manufacturing, Project management, Change management
1983 - 1987	IT, higher education – The Netherlands
	Main subjects: Project management, System design & analysis

1980 - 1983 Physics – University of Groningen, The Netherlands

1980 High School - The Netherlands

CERTIFICATIONS AND COURSES

2017 Agile Project Management

2011 Prince2 Foundation & Practitioner (project management)

2010 Coaching in organizations

2004 - 2007 Courses in Lean Manufacturing

1991 - 2002 Courses and seminars in purchasing, logistics, transport and custom clearance, performance measurement in production, business process reengineering, GMP-production

1999 – 2001 Courses in teambuilding and team performance

1992 - 1998 Courses in management, communication and personal development

LANGUAGE SKILLS

Dutch Mother tongue

Danish Excellent in speech and writing

English Fluently in speech and writing

German Experienced in speech and writing

French Experienced in speech and writing

Spanish Knowledge on low level in speech and writing

PROFESSIONAL BACKGROUND

2023 - Present

[DahlfeltConsulting](#) | [Senior Consultant](#)

Consultancy tasks within Pharma and medical Device.

IT Expert in System administration and integration.

Project management in large complex integration projects with stakeholders internal and external, incl. top management.

2023

[Farum Biograf forening](#) | [Project Manager](#)

❖ Develop and document business processes

2021 – 2022

[Hotel Comwell - Holte](#) | [Administrative assistant](#)

❖ Perform administrative duties

❖ Support management in controlling financial processes

2018 – 2020

[Genmab, Copenhagen](#) | [Business Analyst /BRM](#)

- ❖ Analyze, define and document detailed specifications for large global projects
- ❖ Implement user-interviews with the purpose of composing functional processes
- ❖ Understand business processes and challenges within business applications, and use these for communication with you technical colleagues
- ❖ Participate in development and implementation of workshops and tests
- ❖ Produce project plans and technical documents
- ❖ Develop and maintain efficient cooperation between business and IT at all levels
- ❖ Produce decision proposals and project charters

2015 – 2017

Voluntary Work for small companies with a humanitarian goal

- ❖ Implement ERP for small businesses
- ❖ Develop and document business processes

2014 – 2015

Coloplast Distribution, Hamburg, Germany | Project Manager

- ❖ Project management for the implementation and global roll-out of a warehouse management system
- ❖ Manage selection process for the WM system with voice picking
- ❖ Optimization and standardization of warehouse processes

2010 – 2014

Coloplast Corporate IT, Humlebæk | IT Business Relationship Manager

- ❖ Facilitate start-up of IT projects
- ❖ Facilitate selection process for IT systems (tender process)
- ❖ Project management of implementation of various IT systems
- ❖ Organize and facilitate workshops for business process redesign
- ❖ Advise on optimization of business processes
- ❖ Organize and hold training for users and super users
- ❖ Documentation of new and changed systems and processes
- ❖ Test & validation of IT systems before Go-Live

2008 – 2010

UNICEF Supply Division, Copenhagen | Project Manager

- ❖ Implementation of a warehouse management system in UNICEF country offices and warehouses in more than 15 developing countries
- ❖ Manage the design and development of the next version of the WM system
- ❖ Undertake training of users and super users
- ❖ Provide functional and technical support during installation and operation
- ❖ Advise on optimization of UNICEF warehouses and overall SOPs Procurement Officer - UNICEF Supply Division, Copenhagen
- ❖ Optimization of the forecast- and order process for Vitamin A capsules
- ❖ Coordinate the approval of donations between headquarters, the donor and UNICEF offices in developing countries

- ❖ Prepare reports and statistics about the process and coverage of donated products

2004 – 2008

[Gerresheimer \(former Superfos Pharma Pack A/S\) | Supply Chain Manager](#)

- ❖ Personnel management (4 employees) and budget responsibility
- ❖ Project Management for start-up of implementation of SAP
- ❖ Planning of the GMP-production (in clean rooms) of plastic containers and caps for the pharmaceutical industry
- ❖ Close coordination with customer service, sales, quality control, and warehouse.
- ❖ Purchasing & Sourcing and negotiations of supply agreements
- ❖ Selection, approval and evaluation of suppliers and contract-manufacturers
- ❖ Project management of R&D-projects and improvement-projects
- ❖ Supply chain development together with customers and suppliers
- ❖ Lean coordinator (Kaizen events)
- ❖ Member of management group and backup for COO

2002 – 2004

[House of Coffee A/S, Odense | Logistics Manager](#)

1999 – 2002

[DuraScan Medical Products, Odense \(now Sandoz\) | Logistics assistant](#)

1997 – 1998

[Fertin, Vejle | Production Manager of the process department](#)

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